**American Planning Association Florida Chapter**

**Executive Committee Meeting MINUTES**

**Date: SEPTEMBER 11, 2018**

**Members Present**

Andre Anderson, AICP, President

Laura Everitt, AICP President Elect

Kim Glas-Castro, AICP, Secretary

Tony LaColla, AICP, Treasurer

Michelle Heinrich, AICP, VP Communications

Doug Kelly, AICP, VP Section Affairs

Wiatt Bowers, AICP, VP Conference Services

Henry Bittaker, AICP, VP Professional Development

Allara Mills Gutcher, AICP, VP Certification Maintenance

Marcie Stenmark, AICP, VP Membership Services

Melissa Zornitta, AICP, Past President

Ennis Davis, AICP, First Coast Section

Susan Poplin, Capital Area Section

Edward Ng, AICP, Gold Coast Section

Joshua DeVries, AICP, Orlando Metro Section

Robert Modys, Broward Section

Catherine McCloy, AICP, Emerald Coast Section

Melissa Dickens, AICP, Sun Coast Section

Alessandria Palmer, Treasure Coast Section

Mike Disher, AICP Atlantic Coast Section

Marisa Barmby, AICP, Heart of Florida Section

Jason Green, AICP Promised Lands Section

Brandon Henry, Young Planners Group

Jeff Brown, University Liaison (FSU)

**Members Absent**

Forrest Eddleton, San Felasco Section

Daniel Hubbard, Student Representative (FSU)

**Guests**

Alex Magee, APA Florida Executive Director

Lester Abberger, APA Florida Legislative Representative

Silvia Vargas, Region III Commissioner

Wendy Shabay, Region III Director, APA

Catherine Hinshaw, APA Government Affairs

Tony Palermo, AICP

Trina Gilliam

Tyler Woolsey, incoming Student Representative

Alexandria Duprey, YPG Vice President

Andre Anderson called the meeting to order at 1:44 p.m. and requested self-introductions.

**Consent Agenda—Acceptance of Reports**

Laura Everitt moved approval of the Consent Agenda items, which was seconded by Ennis Davis. During discussion, Marcie Stenmark recommended that more specific expenditure details be provided in future Treasurer’s Reports. The motion was approved unanimously.

**Legislative Items**

Lester Abberger discussed the implications of the upcoming election. He also shared that the proposed constitutional revisions forwarded by the CRC are undergoing judicial review and it is unknown how many will be allowed on the November ballot. He offered that the Chapter members’ professional expertise was invaluable in providing concrete examples on legislative implications.

**AICP Update**

Silvia Vargas shared that an AICP Code of Ethics Certificate is available for download for use by the membership. She added that this certificate is part of an initiative to bring awareness to the AICP credential and the value it can bring to governments and private planning companies. She reminded that the advanced certifications were being phased out, but the credentials will remain valid for the holders. The Chapter Presidents’ Council is revising the application guide and AICP exam guide. She highlighted successes of the AICP Candidates Program during the past year.

**APA Update**

Wendy Shabay highlighted “APA Learn”, an on-line platform providing access to professional development and CM credits. She reminded us that October is Community Planning Month. The APA Foundation has provided disaster planning grants and scholarships to promote the planning profession.

**Conference Updates**

Wiatt Bowers disclosed that there are approximately 865 conference registrants, with walk-up registrations ongoing – the conference will be capped at 900 attendees. Conference sponsors increased to $109,000 this year. With this conference’s additional revenues, the Chapter is spending additional funds on the receptions and is providing a special breakfast for award winners. The Chapter expects to receive a net-net revenue slightly less than last year’s conference. He shared the issues experienced when the overflow hotel cancelled all reservations due to emergency repairs and the alternatives that were offered to attendees.

**Standard Operating Procedures for Certification Maintenance Credit Authorization**

Allara Mills Gutcher summarized that the proposed criteria and procedures applied only to requests for Chapter partnerships/sponsorships; however, Sections are encouraged to utilize them for consistency. Josh DeVries moved approval of the SOP for CM authorization, which was seconded by Henry Bittaker. During discussion it was noted that non-APA events are eligible for self-reporting credits. The motion was approved unanimously.

**OMS Scholarship Endowment**

Josh DeVries reported that the Orlando Metro Section has offered the Judith Mucci Scholarship Program for many years. Now that the University of Central Florida is a newly accredited PAB school, OMS would like to set-up an endowment for planning students with an initial $26,000 gift. Melissa Zornitta commented that the scholarship shows value to the Chapter membership. Doug Kelly moved approval to authorize Alex Magee, as Executive Director, to sign the UCF gift form, which was seconded by Melissa Zornitta. The motion was approved unanimously.

**Mini-Video Project Update**

Michelle Heinrich updated that EC that the video team was looking for other examples of transportation projects after FDOT cancelled filming on the SunRail. Orlando’s complete streets or Curry Road was offered as an alternative by board members. Andre Anderson suggested that barrier-free, shared space should be highlighted. Robert Modys proposed that Fort Lauderdale’s street improvements be evaluated. Eddie Ng advocated for inclusion of blueways, such as kayak launches, as an alternative mode of transportation.

**Planners Advocacy Network Update**

Catherine Hinshaw and Wendy Shabay provided updates. There are now more than 7,000 members nationwide in PAN, with 512 within Florida. PAN members sent over 1,000 messages to Congress during the past year.

**Role of EC at Conference**

President-Elect Everitt reminded the EC to act as hosts of the conference and assist where needed.

**YPG Update**

Brandon Henry summarized the Young Planners Group’s proposed work program and budget ($1000) for 2019. Allara Mills Gutcher made a motion to approve both, which was seconded by Marisa Barmby. The motion was approved unanimously.

**Election Update**

Alex Magee shared that election results were not yet available, but are expected by next week.

**President’s Items**

President Anderson thanked the EC for the hard work during the past two years. He looks forward to the next term as Immediate Past President and chairing the Chapter’s new Diversity and Inclusion Committee. He offered thanks to Alex Magee for all the assistance during his term as president. Outgoing members were allowed to say a few departing words.

**Other Items**

The EC was reminded of the annual business meeting at 5:00p.m.

Eddie Ng inquired whether the Chapter would be taking a position on Red Tide. Andre Anderson reminded the EC that the Chapter does not typically take a position on an issue; rather we try to be a source of information.

Nominations for Great Places in Florida are due by September 21st.

There was no other business, and the meeting was adjourned at 3:13 p.m.