**Florida Chapter of the American Planning Association**

**Minority Scholarship**

**SCHOLARSHIP APPLICATION GUIDELINES**

**2020**

**The Program**

This scholarship is meant to celebrate planning and foster increased interest in planning by providing financial support for graduate-level planning students who are members of underserved ethnic groups and who are enrolled in either (1) a PAB-accredited urban planning graduate program in the State of Florida or (2) an urban planning graduate program in the State of Florida that is actively seeking PAB accreditation. Two scholarships are offered: one for $2,000 and one for $1,500.

**Eligibility**

Eligible applicants must

* Be a member of one of the following underserved ethnic groups, as defined by the U.S. Census: Asian, Black, Hispanic, American Indian, Pacific Islander or Alaskan Native
* Be enrolled full-time during the semester in which the award is given in either (1) a PAB-accredited urban planning graduate program in the State of Florida or (2) an urban planning graduate program in the State of Florida that is actively seeking PAB accreditation.
* Be a citizen or permanent resident of the United States
* Be able to document their need for financial assistance
* Intend to work as a practicing planner upon graduation in local, state, or federal government or for a planning consulting firm or a not-for-profit planning organization

*Note: Prior recipients of any fellowship or scholarship administered by the Florida Chapter of the American Planning Association are not eligible.*

**Application Requirements**

The following items must be received by **no later than 5:00 PM EST on November 24, 2020:**

* Completed Application Form
* Personal statement describing how receiving this scholarship will enable the student to contribute to the planning field
* Completed Financial Need Information form
* One letter of recommendation in support of the student’s application and career goals
* An unofficial transcript
* A resume, including any professional experience
* Documentation of permanent residency status if applicable

*Note: Incomplete applications will not be reviewed. To check on the status of your application, send your request to* [*fapa@floridaplanning.org*](mailto:fapa@floridaplanning.org)*.*

**Selection Criteria**

A Selection Committee appointed by the Chapter President will review applications and select scholarship recipients. The Committee will assess applications using the following criteria in order of importance:

* Commitment to planning as reflected in personal statement and resume
* Academic achievement and/or improvement during previous semesters
* Letter of recommendation
* Financial need – both absolute need and need relative to tuition costs

**The Award Process**

* The Selection Committee will review applications and select recipients within two weeks after the application deadline.
* The recipient will be notified by the Chapter Executive Director within three weeks of the application deadline.
* The award recipient’s name and institution will be published in the next issue of the Chapter’s newsletter (*Florida Planning*) and posted on the website.

Local APA Florida sections are encouraged to involve recipients in Chapter and Section activities and provide mentoring.

**E-Mail completed applications to:**

fapa@floridaplanning.org

**Florida Chapter of the American Planning Association**

**Minority Scholarship**

**SCHOLARSHIP APPLICATION**

Applicant Name:

First M.I. Last

Degree Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University:

Street Address:

City/State/ZIP:

Phone No.: Email:

Area of Focus/Course of Study:

(Ex: GIS, Housing, Economic Development, etc.)

Cumulative GPA: Expected Date of Graduation:

Month/Year (Ex: 05/2020)

What is your race or ethnicity? *Check all that apply.*

\_\_\_\_Black/African American

\_\_\_\_Hispanic/Latino

\_\_\_\_American Indian/Alaska Native

\_\_\_\_Asian

\_\_\_\_Native Hawaiian/Pacific Islander

\_\_\_\_Other: *Specify\_\_\_\_\_\_\_\_\_\_\_\_*

Application Checklist (to be completed by applicant):

\_\_\_\_ Personal statement

\_\_\_\_ Resume

\_\_\_\_ Unofficial Transcript

\_\_\_\_ 1 letter of recommendation

\_\_\_\_ Completed Financial Need Information form

\_\_\_ Documentation of Permanent Residency Status if applicable

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**Certification**

I have examined the entire application and all documents attached. I certify that I am a citizen or permanent resident of the U.S. I certify that to the best of my ability, knowledge and belief that this Minority Scholarship application package is true and all representations herein are accurate statements of fact.

Applicant Signature

**Deadline**

All original application information must be received by **5:00 pm EST, November 24, 2020**. Only emailed documents will be accepted.

E-Mail to: [fapa@floridaplanning.org](mailto:fapa@floridaplanning.org) with a subject line of “APA Florida Minority Scholarship\_Applicant’s Name”

**Florida Chapter of the American Planning Association**

**Minority Scholarship**

**FINANCIAL NEED INFORMATION**

**NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you married? \_\_\_\_\_. If yes, what will be the employment status of spouse during the school year? If a student, will your spouse be receiving financial aid? Please explain:

Do you have dependents to support? If yes, please explain:

Please describe other sources and amounts of financial assistance available for your graduate education (e.g., parents, savings, investments, government benefits, etc.).

Are there any extenuating financial circumstances that we should consider in evaluating your application for an APA Florida Minority Scholarship? If yes, please describe briefly (attach an additional sheet if necessary).

Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Disclaimer: All the information provided in the form is voluntary, the applicant holds no reservations.***